

TOWN OF MOORES HILL
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MOORES HILL, IN. 47032
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Feb. 6th 2024

Council Meeting Minutes

Attendance: Andrea Hornberger, Lynn Allen, Terry Ingersoll, Robert Russell, Lanny Dell, Derek Stevens, Victoria Bechert, Jeff Gnoose, Shelly Miller, Daniel Smith, Mary Kincer, Paul Grimsley, Brad Rowlett, Paul Rowlett, Raymond Rodmaker, Pat Holland, Shannon Jarrett, Nathan Batchelor, and Misty Russell.

- Motion to open meeting 6:30 pm, CP Allen, 2nd CM Russell; motion carried.
- Pledge of Allegiance
- Motion to approve Feb. 6th 2024 Council Meeting Agenda CP Allen, 2nd CM Ingersoll; motion carried.

Council Report:

- Motion to approve Resolution 2024-2-1 authorizing ARPA Funds for Comprehensive Plan CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Resolution 2024-2-2, authorizing application submission by SIRPC on behalf of the Town of Moores Hill for OCRA Comprehensive Plan Grant CP Allen, 2nd CM Ingersoll; motion carried.
- Victoria Bechert stated that she is with SIRPC, and we are applying for a comprehensive plan for the Town of Moores Hill through OCRA. The Comprehensive Plan is to help the Town of Moores Hill set guidelines and directions to help the community. We started with an online survey to get feedback from the community and so far, we have 68 surveys submitted and 5 hard copies turned in. We should know in March if we were approved for the Grant.

- Motion to approve Uniform Conflict of Interest Disclosure Statement for Council Member Robert Russell CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Executive Meetings for Feb 20th 2024 6:30 pm to discuss employment agreement CM Russell, 2nd CP Allen; motion carried.
- Motion to approve Goodwin Landscaping estimate as part of the Dearborn Community Foundation Grant 7466 CP Allen, 2nd Ingersoll; motion carried.
- Motion to approve Moores Hill Fire Contract between the Town of Moores Hill and the Moores Hill Volunteer Fire Dept. and EMS for the years 2021-2022, 2023-2024, and 2024-2025 CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to appoint Derek Stevens as the Dearborn County Emergency Management Advisory Board Designee on behalf of the Town of Moores Hill CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve the following improvements for the Moores Hill Senior Center
 - chair cart for extra chairs.
 - New door lock with coded entry for spare room
 - New sinks and cabinets
 CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to update the Senior Center Rental Agreement between renters and the Town of Moores Hill to the following.
 - Update costs.
 - More restrictions for vandalizing property.
 CP Allen, 2nd CM Ingersoll; motion carried.
- Discussion of camera system for Council Meetings per IC code 5-14-1.5-3.5, Motion to hold off on purchase of equipment until we discuss it with our current camera security system CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Municipal Impact agreement to build a website for the Town of Moores Hill with the following fees:
 - \$665.00 annual subscription
 - \$449.00 set up fee.
 CM Russell, 2nd CM Ingersoll; motion carried.
- Motion to approve agreement, set up and fee with paygov.us, LLC to provide credit card services to our customers for the Town of Moores Hill CP Allen, 2nd CM Ingersoll; motion carried.

- Karla Raab with the Pregnancy Care Center Southeast Indiana submitted a donation request letter to the Town of Moores Hill to help their facility. Motion to approve donation request letter from Karla Raab on behalf of the pregnancy care center, and to donate \$500.00 CP Allen, 2nd CM Ingersoll; motion carried.
- CT Hornberger notified Council that we need to be aware that the dispatch interlocal agreement with Dearborn County dispatch is due by March 2024. She stated that she spoke with Dillsboro Clerk Treasurer and their Town Attorney believes that the County dispatch services have the capability of going around the Town of Dillsboro and effecting the Riverboat money that Dillsboro receives. Dillsboro Clerk Treasurer will let CT Hornberger know what they decide to do at their next meeting.

Town Attorney Report:

- Town Attorney Smart was absent.

Clerk Treasurer Report:

- Motion to approve Jan. 2nd 2024 Council Meeting Minutes CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Jan. 9th, 2024 Executive Meeting Minutes CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Jan 2024 returned checks from the Town of Moores Hill customers CP Allen, 2nd CM Ingersoll; motion carried.
- Discussion of the property that the Town of Moores Hill owns at 14552 Main Street. CT Hornberger stated that she had some ladies reach out wanting to discuss renting the property. David Schneider has spoken with CM Russell and is still interested in renting the property. Tim Hunt with HWC Engineering stated that the property would be a great asset to the Comprehensive Plan. Motion to table this discussion to the next council meeting CM Russell, 2nd CM Ingersoll; motion carried.
- Motion to approve the rental agreement between the Town of Moores Hill and Steve Schoenberger for the usage of 14467 Main Street CP Allen, 2nd CM Russell; motion carried.
- CT Hornberger stated that Town of Moores Hill Wastewater Utility customers can now make payments at Civista Bank in Milan Indiana. The customer has to bring in their payment stub so that they know who is account the payment goes to and so that they receive a dated receipt for payment.

- CT Hornberger stated that she has been having many issues with our software program, and after going through our last audit there are some items that need to be updated. CPA Laura Ankenman stated that she could help CT Hornberger with updating the records and getting them corrected per SBOA. Motion to have Laura Ankenman help to repair Keystone Payroll, and Keystone Fund Programs when her schedule opens up CP Allen, 2nd CM Russell; motion carried.
- CT Hornberger stated that there is something wrong with the mailing of the monthly bills to the customers. She received several calls stating that they had not received a bill. Also, there are some accounts not reflecting the correct amount owed. CT Hornberger stated that she will look into this.
- Motion to approve monthly Internal Control meetings between the Clerk Treasurer and the Town Council CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Jan. 2024 Fund Report CP Allen, 2nd CM Russell; motion carried.
- Motion to approve Jan. 2024 Appropriation Report CM Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Jan. 2024 Revenue Report CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Jan. 2024 Fund Check register CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Jan. 2024 Wastewater Cash Report CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Jan. 2024 Wastewater Adjustment Report CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Jan. 2024 Cash Summary Grouped by Date Report CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Jan. 2024 Payroll Check Register Report CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Jan 2024 Employee Payfile Hours by pay type report CP Allen, 2nd CM Ingersoll; motion carried.
- Motion to approve Jan. 2024 Hour Report Summary Report CP Allen, 2nd CM Ingersoll; motion carried.

Local Road and Street Report:

- Motion to approve removal of the ship play set at the Moores Hill Veterans Memorial Park CP Allen, 2nd CM Russell; motion carried.
- Motion to approve getting the Superintendent's truck aligned CP Allen, 2nd CM Ingersoll; motion carried.

Wastewater Treatment Plant Operator Report:

- Motion to approve purchase of sampler from Hach for the amount of \$17,805.80 and to pay out of ARPA Funds CP Allen, 2nd CM Russell; motion carried.
- Operator asked about moving the police car that sits behind the senior center. Operator started to discuss personnel issues and disagree with CM Russell.

Town Marshall Report:

- Town Marshall turned in quotes to get new tires for the police car. Motion to have Town Marshall get another quote from good year and then council will approve which one at the next meeting CM Russell, 2nd CP Allen; motion carried.

Open Floor:

- Mary Kincer thanked the Council for their help with the chicken issues that she was having next to her house.
- Raymond Rodmaker resigned from his position as Wastewater treatment assistant for the Town of Moores Hill.
- Wastewater treatment plant operator Grimsley stated that the council needs to keep in mind to hire another person to cover the plant in the event he is unable to.
- Derek Stevens asked on behalf of the Moores Hill Volunteer Fire Dept if we could increase the yearly budget that the Town gives them. CT Hornberger asked that Stevens provide a description of the increase they are asking for at the next Council meeting so that the Council can discuss it further. Mr. Stevens stated he would turn it in before the next Council meeting.
- Council provided Town Marshall Brian Monahan with a copy of the new employment agreement for him to review and the Council can discuss it with him at the next meeting.

Motion to close meeting 7:40 pm CM Russell, 2nd CM Ingersoll; motion carried.

Attest:

X Andrea Hornberger

Andrea Hornberger
Clerk Treasurer

X Lynn Allen

Lynn Allen
Council President

X Terry Ingersoll

Terry Ingersoll
Council Member

X Robert (Bobby) Russell

Robert (Bobby) Russell
Council Member