

TOWN OF MOORES HILL  
P.O. BOX 323, 16610 N. BROADWAY ST.  
MOORES HILL, IN. 47032  
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March 5<sup>th</sup>, 2024

Council Meeting Minutes

Attendance: Andrea Hornberger, Lynn Allen, Terry Ingersoll, Robert Russell, Lanny Dell, Anthony Smart, Jeff Gnoose, Tammy Wismann, Mary Kincer, Brenda Higgins, Ray Rodmaker, Paul Grimsley.

- Motion to open meeting 6:30 pm CP Allen, 2<sup>nd</sup> CM Russell.

Pledge of Allegiance

Council Report:

- Motion to approve March 5<sup>th</sup> 2024 Council Meeting Agenda CP Allen, 2<sup>nd</sup> CM Russell; motion carried.
- Motion to approve May 2024 Council Meeting to May 14<sup>th</sup> 2024 due to Primary Elections being that day CP Allen, 2<sup>nd</sup> CM Russell; motion carried.

Town CP Allen opened sealed bids for the equipment that is for sale.

- Mower
  - Brent Casebolt - \$501.51
  - Darren Brown - \$400.00
- Trailer
  - Craig Hornberger - \$550.00
  - Dave Kincer - \$600.00
- Bucket Truck
  - Fred Rohrig - \$1,151.00
  - Shawn Meinzer - \$2,610.00

- Motion to sale mower to Brent Casebolt for \$501.51, trailer to Dave Kincer for \$600.00, bucket truck to Shawn Meinzer for \$2,610.00 CM Russell, 2<sup>nd</sup> CP Allen; motion carried.

Town CP Allen opened bids to do maintenance and repairs to the Moores Hill Senior Center kitchen.

- Ohlmansiek - \$3,800.00

- Bill Craig - \$4,967.00
- Affordable Quality Home - \$2,840.00
- Motion to table approval of maintenance to the Moores Hill Senior Center until the next meeting CP Allen, 2<sup>nd</sup> CM Russell; motion carried.
- Motion to approve Wastewater Utility Department payment agreement forms CM Russell, 2<sup>nd</sup> CM Ingersoll; motion carried.
- Motion to approve purchase of meeting owl - camera system to record Council meetings CM Russell, 2<sup>nd</sup> CP Allen; motion carried.
- Motion to approve TOMH Personnel Policy and Regulations for Town Employees amended 2023-3-1 CP Allen, 2<sup>nd</sup> CM Russell; motion carried.
- Motion to approve cancellation of outstanding checks per IC 5-11-10.5 CM Russell, 2<sup>nd</sup> CP Allen; motion carried.

Clerk Treasurer Report:

- Motion to approve Feb. 6<sup>th</sup> 2024 Council Meeting Minutes CP Allen, 2<sup>nd</sup> CM Russell; motion carried.
- Motion to approve Feb. 20<sup>th</sup> 2024 Executive Session Memorandum CP Allen, 2<sup>nd</sup> CM Russell; motion carried.
- Motion to approve Certification of Internal Controls Meeting Certificate CP Allen, 2<sup>nd</sup> CM Ingersoll; motion carried.
- Motion to approve Feb. 2024 General Accounts Payables Vouchers CP Allen, 2<sup>nd</sup> CM Ingersoll; motion carried.
- Motion to approve Feb. 2024 Sewer Accounts Payables Vouchers CP Allen, 2<sup>nd</sup> CM Ingersoll; motion carried.
- Motion to approve 2023 Annual Financial Report CP Allen, 2<sup>nd</sup> CM Ingersoll; motion carried.
- Motion to approve Feb. 1<sup>st</sup> - Feb. 29<sup>th</sup> 2024 Payroll Time Worksheets CP Allen, 2<sup>nd</sup> CM Ingersoll; motion carried.
- Motion to approve Feb. 1<sup>st</sup> - Feb. 29<sup>th</sup> 2024 Payroll Accounts Payable Voucher Reports CP Allen, 2<sup>nd</sup> CM Ingersoll; motion carried.
- Motion to approve Feb. 2024 Payroll Allowance Docket CP Allen, 2<sup>nd</sup> CM Ingersoll; motion carried.
- Motion to approve Feb. 2024 Wastewater Utility Adjustments CP Allen, 2<sup>nd</sup> CM Ingersoll; motion carried.
- Motion to approve account #100019200 waving of penalties CP Allen, 2<sup>nd</sup> CM Ingersoll; motion carried.

- Motion to approve account #10017800 reimbursement and charge to account CP Allen, 2<sup>nd</sup> CM Ingersoll; motion carried.

CT Hornberger is setting up a meeting with Linda Meyers with Civista Bank to discuss opening CDs for the Town of Moores Hill. TA Smart stated that we should look into Indiana Trust about CD's as well.

#### Town Attorney Report:

Phone call was set with Lanny, Brian, Anthony, and Indiana Civil rights Investigation Department to discuss the property owners' claims against the Town for 16695 Manchester Street on March 21<sup>st</sup> at 11 am.

CP Allen stated that we can meet with Dillsboro's Town Manager to discuss the new proposed 911 dispatch fee agreements either Thursday or Friday this week. TA Smart stated that he would be available by phone to attend the meeting.

#### Local Road and Street Superintendent Report:

LRSS Dell stated that this year he would like to change heavy trash week to heavy trash month during April this year. Dell stated that they can go through Town on Tuesdays and Thursdays through the month of April. We can no longer accept tires as Dearborn County recycling charges the Town to dispose of them there.

- Motion to have heavy trash month for April 2024 CP Allen, 2<sup>nd</sup> CM Russell; motion carried.

CT Hornberger stated that on the security cameras at our Town garage is not particularly good since there is no direct connection to the Wi-Fi, therefore we are missing pieces of the recordings.

- Motion to contact SEI Communications to set up Wi-Fi at the town garage and to contact camera security now to get the cameras working properly CP Allen, 2<sup>nd</sup> CM Ingersoll; motion carried.

Discussion to see if Rhonda Deeg can help work with the Town to get a grant to paint the windows on the Church building that the Town owns.

#### Town Marshall Report:

Absent

#### Wastewater Treatment Plant Operator Report:

- Lift station pipe that runs to the creek,

- Grimsley stated that we have to make an amendment for the permit.
- Alley gates need longitude and latitude for the lift station by the gas station.

CP Allen stated that she will work with Grimsley to get everything lined out.

CT Hornberger stated that she is going to reach out to OCRA to see about the rules for spending for maintenance and building materials out of the bond payment loans.

- Motion to purchase a pump from BBC for \$3838.00 quotation 1098384, and to pay for out of the COVID Funds CP Allen, 2<sup>nd</sup> CM Russell; motion carried.
- UV lights were fried and had to replace them for E. Coli testing paid \$440.00.

Open Floor:

- Brenda Higgins
  - Stated that penalty was applied to her account when a check was written on Dec. 8<sup>th</sup> and was not cashed until Dec 28<sup>th</sup>.
  - CP Allen stated that when you do online bill pay through your account there is a delay, and we do not have a way to see when the check was mailed, it does not show on the envelopes when postage is mailed.
  - Motion to refund late fee to Brenda Higgins account for Dec. 2023 CP Allen, 2<sup>nd</sup> CM Ingersoll; motion carried.
- Motion to close meeting 7:09 pm CM Russell, 2<sup>nd</sup> CP Allen; motion carried.

Attest:

X Andrea Hornberger

Andrea Hornberger  
Clerk Treasurer

X Lynn Allen

Lynn Allen  
Council President

X absent

Robert (Bobby) Russell  
Council Member

X Terry Ingersoll

Terry Ingersoll  
Council Member